



WORK PERMIT

Entertainment Industry Only

ALASKA DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT LABOR STANDARDS AND SAFETY DIVISION WAGE AND HOUR

Application must be filed with the nearest Wage and Hour office appearing on the reverse side prior to employing a minor.

Section (A) to be completed by Employer, Talent or Casting Agency and signed on reverse side

Name of Employer, Talent or Casting Agency	DBA/
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Address	City	Zip	Phone
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Location and Nature of Employment	Email
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Date, time, duration and number of rehearsals and performances to be participated in by minor:

Describe in detail the role to be performed, or the activity to be performed. Attach an excerpt from the script reflecting the minor's dialogue or action:

Do these duties involve being on a licensed premise where alcoholic beverages are consumed or sold? <input type="checkbox"/> Yes <input type="checkbox"/> No	Hourly Rate	Pay Periods
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What hours will the minor be required to report for performances?

What will be the maximum combined rehearsal and performance time per day and per week?

HOURS OF WORK WITHIN A 24-HOUR PERIOD WILL BE RESTRICTED AS INDICATED BELOW: Place an X in applicable box.

<input type="checkbox"/>	Infants birth to under 6 months old	-	Total time at place of employment limited to 2 hours per day with 20 minutes actual work time per day.
<input type="checkbox"/>	6 months to under 2 years old	-	Total time at place of employment limited to 4 hours per day with 2 hours actual work time and the balance rest and recreation.
<input type="checkbox"/>	2 years to under 6 years old	-	Total time at place of employment limited to 6 hours per day with 3 hours actual work time and the balance rest and recreation.
<input type="checkbox"/>	6 years to under 9 years old	-	Total time at place of employment limited to 8 hours per day with 4 hours actual work time and 3 hours of schooling when school is in session and 1 hour of rest and recreation. When school is not in session, work hours may be increased to 6 hours per day.
<input type="checkbox"/>	9 years to under 16 years old	-	Total time at place of employment limited to 9 hours per day with 5 hours actual work time and 3 hours of schooling when school is in session and 1 hour of rest and recreation. When school is not in session, work hours may be increased to 7 hours per day.
<input type="checkbox"/>	16-17 years old	-	Total time at place of employment limited to 10 hours per day with 6 hours actual work time. Minors 16 and 17 years of age must receive at least 3 hours of schooling when school is in session and 1 hour of rest and recreation in any 10-hour period. When school is not in session, work hours may be increased to 8 hours per day.

THE TIME LIMITATIONS LISTED ABOVE INCLUDE TRAVEL TIME BUT **DO NOT** INCLUDE A MEAL PERIOD. WORKING DAYS MAY BE EXTENDED NO MORE THAN 30 MINUTES FOR A MEAL PERIOD.

I affirm and agree that such working conditions will be maintained and that all changes shall have the prior approval of Wage and Hour.

Printed name of person signing this form for the Employer

Signature of Employer or Agent Acting for Employer

Date

◆ ATTACH PROOF OF ALASKA WORKER'S COMPENSATION INSURANCE ◆

Section (B) to be completed by PARENT or GUARDIAN

CERTIFICATION OF CHILD'S AGE: YOU MUST PROVIDE ONE OF THE FOLLOWING DOCUMENTS OR A COPY THEREOF. Mark the appropriate box indicating which document applies: ☐ Birth Certificate, ☐ Baptismal Certificate, ☐ State I.D., ☐ Authenticated School Records, ☐ Driver's License, ☐ Passport, ☐ An official signed statement of B.I.A. census record, ☐ Military I.D., ☐ Other (Specify) _____

Name of Minor		Sex	Date of Birth
Professional Name, if different		Name of Parent, Guardian or Adult Representative who will accompany minor	
Height	Weight	Address of Parent, Guardian or Adult Representative accompanying minor	Phone number

I affirm that I am the parent or legal guardian of the above-named minor and that he/she has my consent to perform the work-related duties described on this form. I further affirm that I, or my appointed adult representative, will accompany and remain with the child on the set or location for the purpose of protecting their health, morals, education and future welfare.

Signature of ☐ Parent/Step-Parent ☐ Legal Guardian (Attach documentation)

Date

Printed name of studio teacher if required:

Studio teacher has been approved by the DOLWD

☐ YES

☐ NO

Section (C) to be completed by Alaska Wage and Hour

The employment conditions described on this form require a studio teacher: ☐ YES ☐ NO

The request for authorization to employ this minor under the provisions set forth in AS 23.10.330(b) and 8 AAC 05.300 is:

☐ APPROVED

☐ APPROVED AS AMENDED

☐ DISAPPROVED

Authorized Representative of Alaska Wage and Hour

Date Filed

WAGE AND HOUR

✓ All information requested is required to process this work permit. Records of the Department are public records and may be subject to inspection and copying under AS 09.25.110-220 or be provided to other State agencies (see AS 44.99.310).

Email: statewide.wagehour@alaska.gov
Phone: (907) 269-4900
www.labor.alaska.gov/lss

1251 Muldoon Road, Suite 113
Anchorage, AK 99504

✓ **WORK PERMIT MUST BE COMPLETED AND APPROVED BEFORE MINOR CAN BEGIN WORKING PER 8 AAC 05.300.**

675 7TH Avenue, Station J1
Fairbanks, AK 99701-4596